



Wayne K. Issa  
Principal

August 24, 2016

Dear Parent/Guardian,

As you know, Foreman High School assesses a fee every year to cover the costs of our curricular and extracurricular programs. These fees go towards textbooks, instructional materials, field trips, and graduation costs, among other things. An itemized list of the fees has been approved by the Local School Council and was sent home to you on June 10, 2016.

Parents/guardians of students who are STLS, low income, or experiencing extenuating financial circumstances may apply for a waiver of these fees. Parents/guardians qualifying for waiver may still choose to contribute a portion of the annual fee if they have the ability to do so.

**If you would like to request a fee waiver, please complete the bottom portion of this form and return it to the school's main office by September 16, 2016.** We will consider your application and notify you by letter if it is denied within 30 days.

If you qualify for a fee waiver, the instructional fees on your account will be waived. You may still be responsible for additional charges (such as fines for overdue library books and lost textbooks) or charges for optional items (such as class rings and yearbooks).

Please feel free to contact me with any questions or concerns.

Sincerely,

Wayne K. Issa  
Principal

**Instructions:** Check one of the boxes below and return to the school's main office by **September 16, 2016**.

1.  **I request a waiver** of my student's instructional fees for the 2016-2017 school year on the following basis (check one):
  - Student in Temporary Living Situation
  - Low Income
  - Extenuating Circumstances - provide supporting documentation along with this form
2.  **I do not request a waiver** of my student's instructional fees for the 2016-2017 school year

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Date

"Your Neighborhood School of Choice"